

## 2005 Political Calendar: Municipal Election

July 11 – July 22	Filing Period (Charter Sec. 5.05). The filing period begins Monday, July 11th, at 8:00 AM and ends Friday, July 22nd, at 5:00 PM.
July 26	Posting Notice of Primary Warrant (Charter Sec. 5.21) Last day for Ward Clerks to post notice of Municipal Primary in three (3) public places in each ward.
July 29	Earliest date on which political advertising may be placed or affixed to property (RSA 664:17).
August 2 Board Meeting	Polling Hours (RSA 659:4) Last day for Board of Mayor and Aldermen to set polling hours to the Municipal Primary Election.
August 5	Registration of Political Committee (Charter Sec. 5.29j) Last day to form a Political Committee prior to the Municipal Primary Election.
August 23	Last day to post current copy of checklist at Office of the City Clerk (RSA 654:26).
August 31	Last day to publish notice of September 10 <sup>th</sup> session for correction of checklist (Not specifically required; see RSA 654:33).
September 10	Last session for correction of checklist as a minimum requirement between 11:00 AM and 11:30 AM (RSA 654:27, 28).  Last day for City Clerk to accept voter registration applications until election day (RSA 654:7a, 654:8).  Reports of transfer, reports of death, removal of names (RSA 654:36, 37, 44).  Last day for supervisors to post final, corrected checklist. (RSA 654:28).  Certification of checklist, two copies filed with City Clerk. (RSA 654:29).
September 12	Primary Election Campaign Expenditures (Charter Sec. 5.29k) Each candidate and each political committee whose combined contributions equals or exceeds \$500 dollars shall file a disclosure report with city clerk within ten (10) days immediately preceding an election.
September 19	City Clerk must be available to accept any completed absentee ballots filed in person at least between 3:00 PM and 5:00 PM (RSA 652:20).

September 20	<p>Municipal Primary Election (Charter Sec. 5.03).</p> <p>Last day for City Clerk to accept any completed absentee ballots by mail (RSA 657:22).</p>
September 22	<p>Recounts (Charter Sec. 5.24) Last day to request a recount.</p>
September 30	<p>Primary Election Campaign Expenditures (Charter Sec. 5.29k) Each candidate and each political committee whose combined contributions equals or exceeds \$500 dollars shall file a disclosure report with the City Clerk within ten (10) days immediately following an election.</p> <p>Last day for candidates not in Municipal General Election to remove political advertising (RSA 664:17).</p>
October 4 Board Meeting	<p>Polling Hours (RSA 659:4)</p> <p>Last day for Aldermen to set polling hours in the city for the Municipal General Election.</p>
October 11	<p>Last day to post current copy of checklist at Office of the City Clerk. (RSA 654:26).</p>
October 19	<p>Last day to publish notice of October 29th session for checklist correction (Not specifically required; see RSA 654:33).</p>
October 25	<p>Last day for Ward Clerks to post notice of Municipal General Election at the polling places in each ward and at City Hall (RSA 658:1).</p>
October 29	<p>Last session for correction of checklist as a minimum requirement between 11:00 AM and 11:30 AM (RSA 654:27, 28).</p> <p>Last day for City Clerk to accept voter registration applications until election day (RSA 654:7a, 654:8).</p> <p>Reports of transfer, reports of death; removal of names (RSA 654:36, 37, 44).</p> <p>Last day for supervisors to post final, corrected checklist (RSA 654:28).</p> <p>Certification of checklist, two copies filed with City Clerk. (RSA 654:29).</p>
October 31	<p>Municipal General Election Campaign Expenditures (Charter Sec. 5.29k) Each candidate and each political committee whose combined contributions equals or exceeds \$500 dollars shall file a disclosure report with City Clerk within ten (10) days immediately preceding an election.</p>

November 7	City Clerk must be available to accept any completed absentee ballots filed in person at least between 3:00 PM and 5:00 PM (RSA 652:20).
November 8	Municipal General Election (Charter Sec. 5.02).  Last day for City Clerk to accept any completed absentee ballots by mail (RSA 657:22).
November 10	Recounts (Charter Sec. 5.24). Last day to request a recount.
November 18	Last day for candidates to remove political advertising (RSA 664:17).
November 18	Municipal General Election Campaign Expenditures (Charter Sec. 5.29k) Each candidate and each political committee whose combined contributions equals or exceeds \$500 dollars shall file a disclosure report with the City Clerk within ten (10) days immediately following an election.

	<b><u>FILING FEES</u></b>	<b>or</b>	<b><u>NUMBER OF</u></b>
	<b><u>PETITIONS</u></b>		
Mayor	\$100.00		200 petitions
Welfare Commissioner	\$ 75.00		150 petitions
Alderman	\$ 50.00		100 petitions
School Committee	\$ 25.00		50 petitions
<u>All other offices: no fee.</u>			

#### **PRIMARY SYSTEM (Charter Sec. 5.07)**

- a) In the event two candidates or fewer, or in the case of at-large aldermanic and school committee elections four candidates or fewer, file for an elected office, the primary election for said office will be declared unnecessary by the city clerk, who shall then declare the candidates nominated and place them upon the municipal general election ballot.
- b) In each primary election, the two candidates, or four candidates in the case of an at-large aldermanic and school committee elections, receiving the highest number of votes shall be selected from those running for said office and shall be placed on the general election ballot.

#### **POLITICAL CAMPAIGN CONTRIBUTIONS AND EXPENDITURES (Charter Sec. 5.29k)**

1. Each candidate and each political committee whose combined contributions or combined expenditures equal or exceed \$500 dollars shall file a disclosure report with the city clerk within ten (10) days immediately preceding or immediately following an election.
2. The disclosure report shall be itemized, signed and sworn to either by the incumbent official, the candidate or by the candidate's campaign chairman or treasurer, as applicable, showing each receipt regardless of amount with the full name and address of the contributor and the amount of the contribution made up to the date of the initial report or made since the date of the last report. The report shall also show each expenditure with the full name and address of persons, corporations, committee, or whomever was paid or is to be paid, with the specific nature of the amount of each expenditure made up to the date of the initial report or made since the date of the last report.

#### **POLITICAL CAMPAIGN CONTRIBUTIONS AND EXPENDITURES (Charter Sec. 5.29l)**

Any candidate whose contributions or expenditures are less than the amount designated in the preceding paragraph shall file a statement to that effect which shall be signed and sworn to as set forth in the preceding paragraph.